

# RESERVATION FORM

TOUR BOOKED: \_\_\_\_\_

Name: (as shown on passport) \_\_\_\_\_

Name: (as shown on passport) \_\_\_\_\_

Date of birth: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

Town/City: \_\_\_\_\_ County/State: \_\_\_\_\_

Post Code/Zip Code: \_\_\_\_\_ Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Please reserve a room with a double bed  or twin beds

Deposit per person (details on tour page) **Full payment date will be notified on our acknowledgement**

Cheque enclosed (payable to Old Country Tours Inc) \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Terms & Conditions

### 1. Payment Security

- a. Your payment is deposited into a Trust Account as set up by Old Country Tours bankers following the European guidelines for this form of account.
- b. Any concerns or complaints should be received in writing within 14 days of the completion of a tour.

### 2. General Information

- a. We reserve the right to adjust the cost of the tour if the current rate of exchange used to quote for a trip is affected by major currency fluctuations. The exchange rate has been calculated at £ 1.00 = \$ 1.29 - £ 1.00 = 1.09 euros (**Nov 2018**)
- b. Baggage; No responsibility is incurred by OCT for loss or damage to baggage or any of the passengers' belongings.
- c. Please kindly note that for the safety and well-being of the group, that smoking is not permitted in the vehicle at any time.
- d. Our hotels will be as listed prior to travel; however we reserve the right to substitute a hotel if required, to meet our standards.
- e. Meals are **NOT** included except breakfast where advised with the final joining instructions.
- f. Travel insurance is highly recommended.
- g. Where air travel is included \*\*; these tickets will be supplied by an ATOL licensed company.

### 3. Deposits, Final Payment and Cancellations;

- a. Deposits as per tour page.
- b. The balance of payment is due not later than **56** days before travel
- c. This payment to be made by cheque or bank transfer to Old Country Tours Inc.
- d. Cancellations, for unforeseen and valid reasons in advance of **departure (45 days plus)** are entitled to a full refund less an administration fee of **£ 100.00** per person. Cancellations close to the tour will result in charges and penalties assessed against OCT by hotels, transportation companies and other service suppliers. Therefore: If a cancellation occurs prior to departure, the final payment will be refunded as below
  - 45 - 22 days** refund of tour cost less 50% per person.
  - 22 - 8 days** refund of tour cost less 75% per person.
  - 7 days or less no refund.

**\*\* In most cases air fares are non-refundable**

**All cancellations should be in writing and will not be accepted unless acknowledged in writing by Old Country Tours Inc.**